

JOHN HOLT PLC

DUE PROCESS COMMITTEE

SUPPLIERS REGISTRATION FORM (SRF)

1. Name of Company/Enterprise: -----

2. Address of Company/Enterprise (Street Address, not P.O.Box): -----

3. Areas of Interest:

i. -----

ii. -----

iii. -----

4. Name and Status of Officer(s) who can commit your organization: -----

5. Relevant professional or Trade Organization to whom your company belongs: -----

6. Bankers:

I. -----

II. -----

III. -----

7. Insurer:-----

8. Undertaking to comply with JH PLC Supplier's code of conduct.

Full Name

Signature, Date &

Official Stamp

Notes:

1) The following documents shall be provided with the Supplier's Registration Form:

- i. Certificate of Incorporation/Registration
- ii. Article and Memorandum of association
- iii. Organizational Structure of the Company
- iv. A brief of skills among staff
- v. Details of similar supply/service in the last three years including names of clients, location, scope, value and brochures
- vi. Evidence of performance in related area(s)
- vii. Evidence of membership of relevant professional or trade organizations where necessary
- viii. Mandate of the company signed by the officer(s) that can commit the organization.